

Minutes of Hopesay Parish Council

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Parish Council Meeting Monday 24th February 2020, Aston on Clun Village Hall, 7.30pm

Present: Cllrs. R. Loynes, J Bowers, I Alebon, T Record.

In attendance: 3 members of the public.

Clerk: Mrs M Gwilliam.

1. Apologies for Absence: Cllrs J Cole & J Manifold, Unitary Cllrs L Chapman & D Evans.

2. Declarations of i) Disclosable Pecuniary and ii) Personal Interests, and written requests for dispensations: None.

3. Minutes of the Parish Council Meeting 20th January 2020: The minutes were approved, and the Chairman signed them as an accurate record. **Resolved.**

4. Public Participation: A member of the public spoke in objection to planning application 20/00033/FUL. The Chairman of the Village Hall Committee informed Council that it had been necessary to divert rainwater onto Aston Green due to insufficient soakaway capacity and Council would in due course be asked for permission to install a new soakaway.

5. Planning: New applications: 20/00033/FUL, proposed residential development NE of Railway Terrace Broome, erection of 1 dwelling & package treatment plant following demolition of existing outbuildings. Councillors discussed the application. Logistical problems included flooding, drainage, sewage, and ecology, it was a very small plot and another dwelling would increase density inappropriately, the dwelling was not 'affordable housing', and Council considered that maximum development had been reached in Broome. Council **resolved** to object to the application.

20/00324/TCA, St Mary's Church, Hopesay, to fell 1 Cypress, & reduce crown of 1 ornamental Acer; and 20/00205/TCA, Arbor Tree Aston on Clun, cyclical tree pruning. Council **resolved** to support both these applications.

Enforcement 18/06112/ENF, Tadymor Farm, Uni Cllr D Evans had emailed a progress update.

6. Unitary Councillor Report: None.

7. Updates on matters from previous minutes / Clerk's report: The Clerk had booked 2 weeks annual leave from Friday 28th February to Thursday 12th March inclusive. Council's Community Engagement stall at the April Craft Fair had been booked. Regarding the leylandii hedge issue, it appeared that the authorities could do nothing until it became a hazard.

8. Arbor Tree and enclosure: Mr P Sweetland who was effectively project managing the improvements gave a progress report.

9. Aston Green: The Chairman summarised the work being planned. The current weather conditions meant nothing much could be done at present. It was noted that the reed bed drainage was working well and coping with the exceptionally wet conditions. In between meetings, moles had become an issue on the Green and the Chair and Clerk had instructed Bullseye Pest Control to take immediate action (now invoiced, see invoices to pay). The Chairman and Vice Chairman would identify a suitable spot to install the new general waste bin, which had been ordered and received. Council authorised materials and labour of £50 maximum for installing the bin. **Resolved.**

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10. Correspondence: Correspondence included the AONB invitation to an Environment and Climate Community networking event in Craven Arms on 27th February, which had been circulated to councillors.

11. Finance: Council authorised the Chairman and Vice Chairman to sign the bank mandate change form adding Cllrs Alebon and Cole as authorised signatories. **Resolved.**

The RFO reported that the current year's Budget had now increased to **£16,145** (from £15,105) due to January's virement – moving £1,040 CIL Neighbourhood Fund into the Arbor Tree Enclosure budget in anticipation of expenditure.

A bank reconciliation to 31st January has been circulated. There were no unexplained variances.

The RFO reminded councillors of the available funds for enclosure improvements in her report.

INVOICES to PAY:

Voucher	Name	for	Budget (from)	£amount	Cheque
61	Meg Gwilliam	Net salary, & home working expenses allowance	Salary 411.72 Office admin 18.00	429.72	SO
62	HMRC	PAYE tax on salary	Salary tax	62.60	100636
63	Vision ICT	Website & email hosting April 2020 – March 2021	IT 150 Data Protection 83	279.60 inc VAT 46.60	100637
64	Bullseye Pest Control	Mole control on Aston Green	Aston Green	100.00	100638
65	Glasdon UK Ltd	General waste bin for Aston Green	Aston Green	304.11p	100639
66	Ditton Services	Grass cutting monthly instalment	Aston Green 203	243.60 (VAT 40.60)	SO

Council approved the Bank Reconciliation, accepted the Finance Report, and authorised payment of invoices. Resolved.

12. Risk Register rolling review: Council reviewed risks 2 and 3, and agreed that the current controls were satisfactory and no further actions were required at this time. **Resolved.**

13. Data Retention Policy, Planning Archive paper: Council adopted the draft Data Retention Policy as previously circulated, and agreed the Chairman's Planning archives recommendations. A quote for shredding or otherwise securely disposing of old documents would be obtained. **Resolved.**

14. VE/VJ Day Lamp post poppies: Council agreed to purchase 10 lamp post poppies from the RBL at a cost of £3 each. **Resolved.**

15. Accessibility Statement: Council approved Vision ICT's quote of £45 + VAT to supply a tailored Accessibility Statement for Council's website in line with new legislation. **Resolved.**

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16. Arbor Tree Management Plan and Pruning quotes: Council accepted AONB's Mr M Kelly's assertion (as previously emailed to councillors) that the Management Plan still had 3 years to run, and discussed the pruning quotes. Council favoured Mr S. Hankin's quote, and it was agreed that he should be invited to meet with councillors at the tree to explain his plan for pruning the tree and when would be the best time for the work.

17. Annual Parish Meeting: The Chairman had fixed the date for the 2020 Annual Parish Meeting, to take place on Monday 4th May. It was agreed that, like last time, drinks and refreshments would be offered prior to the meeting's start.

18. Meetings attended: Cllr Bowers had attended a village hall committee meeting at which heating had been discussed.

19. Reports of Parishioners and parish issues: Parishioners had been troubled by flooding incidences, and drains needed clearing. Properties affected were similar to the 2007 floods. Severn Trent had resolved a sewage issue at Aston Hall.

Potholes were an increasingly troublesome issue.

The methods of reporting all flooding related issues to Shropshire Council were displayed on the Parish Council's website.

20 Next Meetings: Monday 30th March 2020.

The meeting closed at 9.00 pm.

Chairman Signed:

Date: