

Minutes of Hopesay Parish Council

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Parish Council Meeting Monday 25th February 2019, Aston on Clun Village Hall, 7.30pm

Present: Cllrs. R Loynes, J Bowers, J Manifold, J Cole.

In attendance: 11 members of the public.

Clerk: Mrs M Gwilliam.

1. Apologies for absence: Cllrs I Alebon & T Record, Shropshire Cllrs L Chapman & D Evans.

2. Declarations of i) Disclosable Pecuniary and ii) Personal Interests, and written requests for dispensations: None received.

3. Minutes of the Parish Council Meeting 28th January 2019: The minutes of the meeting were approved and the Chairman signed them as an accurate record. **Resolved.**

4. Updates on matters from previous minutes / Clerk's Report: No further response received from Shropshire Council on the various ongoing matters. A letter had been sent to a resident signposting them to the Rights of Way Officer at Shropshire Council. The Clerk has asked the resident to put their queries to the Parish Council in writing so that Council could address them.

5. Unitary Councillor Report: None.

6. Public Participation: A member of the public spoke on their continuing difficulties with various footpaths in the parish, and handed a letter to Council on the subject.

3 members of the public spoke in objection to a planning application. A member of the public representing the applicant spoke in favour of the same application.

7. Planning: 19/00218/FUL, proposed single storey residential dwelling, garage, and foul treatment plant in Hopesay village conservation area. Councillors had canvassed their electors for their views which ranged from objecting to the application to supporting it with certain conditions. Following discussion, a motion to object to the application and to try to maintain the field as a meadow was defeated. Council then **resolved** to support the application subject to the following conditions: that the specific design and plans for the dwelling were not to be changed or altered; that the height of the dwelling would not be increased; that the dwelling would not be extended; that nothing would be planted erected or placed to obscure the sight line to Hopesay Hill; and that support is conditional and specific to the local family applicant named in the application.

19/00613/FUL, proposed 4 residential dwellings & 2 garages on land south of the Clun road Aston on Clun. The site notice had not been displayed. A time extension had been requested. Council **agreed to defer** consideration of the application to the next meeting provided that the notice is displayed for the required time.

Enforcement 18/06112/ENF, Tadymor Farm Hopesay; ongoing. A response from Shropshire Council is awaited.

8. Aston Village: Council discussed an issue reported by a resident of vehicles parked on and obstructing the pavement outside the Forge garage. It was agreed that any obstruction was caused by delivery vehicles and not the parked cars belonging to the garage. The Chairman offered to have a polite word with the proprietor and report back.

9. Parish Footpaths: The Chairman summarised some of the issues currently being experienced. A letter handed in would be scanned and circulated to councillors, and further discussion was deferred until councillors had had a chance to study it.

10. Aston Green: Path clearance was almost complete. The basketball hoop needed removing and the Chairman would organise volunteers to carry this out. Further discussion on Aston Green outdoor furniture was deferred to a future meeting.

11. Arbor Tree & Enclosure: Councillors agreed to meet informally to assist the Task & Finish Group, at 6.45pm on 25th March 2019 immediately prior to the next parish council meeting.

12. Arbor Tree & village parking: Council discussed the issue of parked vehicles obstructing the junction of Mill Street with the Clun road. Clerk would ask the local police to advise.

13. WW1 Centenary: Cllr J Cole gave a quick update on expenditure. The Clerk would send a letter of thanks to the Village Hall Committee who have been very helpful over the wall hanging.

14. Risk Register rolling review: Cllr Manifold introduced the review. Risks 3 & 4, three councillors had attended training on year-end/audit, and a review of internal audit was intended at a future meeting. Risk 6 – to be reviewed after the 2019 Annual Parish Meeting. Risk 9, no changes required. Risk 11 to be merged with risk 4.

15. London Bridge: Council agreed that no further action was required; but that the location of the condolence books and related information could be usefully posted on Council's website when the time came.

16. Correspondence: items included notice of a temporary road closure of the Hopesay Road at School Bank on 8th, 9th and 10th April 2019, and a temporary road closure at Long Lane level crossing on 20th and 21st April 2019.

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17. Finance: A bank reconciliation was tabled. There were no unexplained variances.

A Council contractor had asked to be paid by BACS. Council authorised the RFO to set up a Standing Order for this. The RFO summarised the situation with Council's current bank and the advantages and disadvantages of moving to a more comprehensive online banking system with Unity Trust Bank which provides a specific secure service for local authorities. The RFO would continue to look into this.

INVOICES to PAY:

The RFO reported that the invoice from Rotary Engineering Design (January minutes, voucher 65 under Invoices to pay) for shot blasting, powder coating, and welding of the permanent Silent Soldier installation at Aston Green had been received and a cheque for £300 had been sent.

Voucher	Name	for	Budget (from)	£
66	Ditton Services	Grass cutting, monthly payment	Aston Green	193.00
67	Aston Clun Village Hall	Room hire July 2018 – Feb 2019	60 Room hire	72 incl VAT
68	Vision ICT	Website support, email accounts 233 Website page London Bridge 35	268 GDPR	321.60 incl VAT
69	Meg Gwilliam	Expenses – room heating 1, banking mileage 3.60, inks 8.99 + 1.8 VAT, stamps 8.04, training mileage 23.40	20.63 Admin 1 Room hire 23.40 Training	£46.83 incl VAT
70	Meg Gwilliam	Net salary, & home working expenses allowance	Staff salary 380.21 Office admin 18.00	398.21
71	HMRC	PAYE tax on salary	Salary tax	64.20

Council resolved to authorise payment of invoices.

18. Annual Reviews: Council reviewed its Financial Regulations and agreed that no revision was needed. Council also **resolved** to accept the RFO's report to Council on a review of risks and internal controls.

19. CIL Projects: Council discussed the possibility of providing adult exercise equipment on Aston Green. The Annual Parish Meeting would be a good forum to gauge residents' views on this. The Clerk would ask Craven Arms about the cost of maintenance and inspections, and would try and find out how much it cost per year to maintain play equipment from Bishop's Castle.

20. CIL Funding: Council **resolved** to authorise the Clerk to inform Shropshire Council of three potential CIL funded projects, the Arbor Tree enclosure, outdoor adult exercise equipment, and road safety speed monitor signs. Projects were not advanced enough to submit Expressions of Interest forms with full details, but advance warning should be submitted.

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21. Meetings attended: Cllr Bowers reported that at a recent village hall committee meeting, the Trustees were looking further into a central heating project for the hall.

Cllr Manifold reported that the recent year-end/audit training attended by himself, Cllr Bowers and Cllr Record was very thorough and of a good standard.

Cllr Manifold also reported that although the P3 group was not functioning work was still being carried out with the help of a volunteer and Shropshire Council e.g. on replacing stiles with modern gated access to various footpaths.

22. Reports of Parishioners and parish issues: Cllr Cole reported that there were 120 followers for her parish facebook page.

23. Next Meetings: Mondays 25th March, 29th April 2019.

The meeting closed at 9.30pm.

Chairman Signed:

Date: