

# Minutes of Hopesay Parish Council

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Parish Council Meeting Monday 28<sup>th</sup> January 2019, Aston on Clun Village Hall, 7.30pm

**Present:** Cllrs. R Loynes, J Bowers, J Manifold, I Alebon from item 4, T Record from item 5.

**In attendance:** Shropshire Councillor D Evans, and 3 members of the public.

**Clerk:** Mrs M Gwilliam.

**1. Apologies for absence:** Cllr J Cole, Shropshire Cllr L Chapman.

**2. Declarations of i) Disclosable Pecuniary and ii) Personal Interests, and written requests for dispensations:** None received prior to the meeting. At item 13, Cllr Manifold declared a personal interest relating to an item of correspondence.

**3. Minutes of the Parish Council Meeting 10<sup>th</sup> December 2018:** The minutes of the meeting were approved after correction of one omission ('invoices to pay' voucher 56 for £78.56) and the Chairman signed them as an accurate record. **Resolved.**

**4. Updates on matters from previous minutes / Clerk's Report:** The Clerk reported that Shropshire Council said in reply to the clerk's email that it would send an officer to look at the visibility problem at the Longmeadow End junction (December minutes item 14). An email of concern has been sent to Shropshire Council regarding the lack of response over the planning enforcement case at Tadmor Farm (November minutes item 12). Cllr Alebon joined the meeting at this point.

**5. Unitary Councillor Report:** Shropshire Cllr D Evans reported that pothole repairs are ongoing, and the Shropshire Council Place Plan review is in progress. Cllr Record joined the meeting at this point. It had been proposed that the Planning Committees be reduced from three to two committees. Cllr Evans was chasing up work on several blocked drains in the area. He had also contacted the officer about the hedge obscuring visibility at Longmeadow End. He reported that there could be major road works on the A49 if a new roundabout plan went ahead between the Long Lane and Lydham road junctions. A bridge over the railway line to replace the Long Lane crossing was being proposed. The Enablement Team at Shropshire Council was being disbanded as part of cost saving measures despite the view that this would not be cost effective in the long run. Cllr Evans advised Hopesay Parish Council to bring to Shropshire Council's attention any CIL projects intended but not yet advanced enough for an Expression of Interest.

**5a. Chairman's Report:** The Chairman gave a report on the 2016 parish consultations regarding various ideas and projects including possible CIL projects. The report will be circulated, for discussion at the February meeting.

**6. Public Participation:** Members of the public had attended for a particular planning application which would now be deferred to the February meeting, so no one spoke.

**7. Planning:** 18/05659/FUL, Stone Byre Crowsmoor Farm, erection of detached 2-bay timber frame garage/ garden store. Council **resolved** to support the application. 19/00023/TCA, The Old Rectory Hopesay, to fell 2 horse chestnuts. Council **resolved** a neutral stance on the application.

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18/05878/FUL, Upper Carwood Farm Cheney Longville, alterations to planning permission incl remove garages, formation further vehicular access creation parking area & larger extension. The application had been **withdrawn**. 18/05879/FUL, Fish Farm Hopesay, erection of an extension and conversion of store to domestic use incl roof terrace & solar panels. Council **resolved** to support the application. 19/00218/FUL, Hopesay village, erection of a single storey dwelling, garage, and foul treatment plant. Council agreed to **defer** its consideration of this application due to the site notice not being displayed. The Clerk had obtained an extension of time to respond, to the day after the February meeting.

Enforcement 18/06112/ENF, Tadymor Farm Hopesay; ongoing. Council is awaiting a response from Shropshire Council.

**8. Aston Village Hall:** Council retrospectively approved the renewal of the occupational license for the village shop. **Resolved**.

**9. Arbor Tree and enclosure:** Cllr Alebon gave a summary of the Task and Finish group's progress so far. The group had met and was recommending that replacement of the tree seating should be prioritised, and the notice board should be re-sited. There was a suggestion to install a kerb at the outside edge of the enclosure to retain the gravel. Parking at the Arbor Tree is a problem which needs addressing. The group would investigate prices and materials, and look into funding from various sources. The Chairman recommended looking at the tree seating by the river at Leintwardine.

The Chairman asked Cllr Alebon to circulate his report to councillors.

**10. WW1 Centenary:** Update deferred to February meeting.

**11. Risk Register rolling review:** Cllr Manifold introduced the review. Risk 7 – progressing, Council agreed to defer review until after the Annual Parish Meeting, at which Council should present its plan for the year ahead. Risk 10 - likelihood score 3 but as the number of councillors has increased Council agreed this score should be reduced to 2, reducing the rating to 4. The Clerk would book a stall for Council at the April Craft Fair.

**12. London Bridge:** Preparation for an event of national importance. Council discussed the Vision ICT offer of a temporary 'mourning' website homepage in the event of the demise of the Sovereign. Council **resolved** to accept the quote of £35 + VAT for this service. Council discussed the possibility of a book of condolence, the laying of flowers, or some other alternative. The problem would be in organising and staffing any show of condolence / respect. Cllr Bowers would raise the subject with the Village Hall Trustees and ask what they thought/favoured. The Clerk would find out the cost of a book of condolence. Council would revisit the matter in February.

**13. Correspondence:** Cllr Manifold declared a personal interest in the CPRE invitation to become a member as he was on the AONB board, an organisation which could be said to have similar interests. It was however generally agreed that if Council were to become a member of such an organisation, joining the AONB might be more effective as it was a local organisation. Council agreed to take no action. Council supported the Bank wood management plan as a good and appropriate plan. The Clerk would write to Mr Allott. The Clerk would respond to Crane Counselling informing them that if they wished to apply for a grant Council would consider the application in the next financial year.

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**14 Finance:** A bank reconciliation was tabled. There were no unexplained variances.

Council **resolved** to vire £100 from Subscriptions and Training to Office Running Costs.

Council approved the increase in the WW1 budget to **£1,627**, following increased costs and receipt of donations to cover those costs. The 2018/19 overall annual budget had also increased as a consequence, to **£15,683**, and Council approved the increase. **Resolved.**

## INVOICES TO PAY

Council authorised a payment of £300 to Rotary Engineering Design for shot blasting, powder coating, and welding of the permanent Silent Soldier installation at Aston Green (as below).

Payment to be made upon receipt of invoice.

Voucher	Name	for	Budget (from)	£
57	Ditton Services	Grass cutting, monthly payment	Aston Green	193.00
58	SLCC	Annual subscription		106.00
59	J H Morris	Hedging, field topping	Aston Green 98	117.60
60	Bullseye	Mole control	Aston Green	70.00
61	T P Jones	Payroll Oct/Nov/Dec	Office costs 44.25	53.10
62	Meg Gwilliam	mileage & parking for banking, ½ cost work glasses, mtg room heating	GDPR 42.50 Room hire 1.00 Admin £12.60	56.10
63	Meg Gwilliam	Net salary, & home working expenses allowance	Staff salary 380.21  Office admin 18.00	398.21
64	HMRC	PAYE tax on salary	Salary tax	64.20
65	Mark James, Rotary Engineering Design	Shot blasting powder coating & welding soldier silhouette (awaiting invoice)	WW1	300.00

Council **resolved** to authorise payment of invoices.

**15. Aston Green:** Council discussed the quote for path clearing from Ditton Services. Council could allow up to £400 for this and Ditton Services would be asked to cut back the paths first and then take away as much of the waste as they can up to a maximum cost of £400. **Resolved.** Council would organise volunteers to remove the remaining waste.

Hopesay Parish Trust had offered to part fund play equipment for Aston Green. The offer was for 50% of the cost, up to a maximum Parish Trust contribution of £4,000. Council appreciated the generous offer but there were ongoing maintenance and repair costs, increased insurance and safety inspections to be considered, as well as the fact that any play area would need to be fenced off from dogs. Council agreed that the subject of play equipment at Aston Green required further investigation before any decision could be made. The Chairman would reply to Hopesay Parish Trust.

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**16. CIL funding:** Council discussed possible CIL funded projects due to development within the parish, such as car parking requirements, children's play equipment, adults' health and exercise equipment, and agreed to look again at these at the February meeting.

**17. Training:** Council resolved to authorise the attendance of the Clerk and three councillors at Audit / Year End training on 19<sup>th</sup> February 2019 at a cost of £27 per person. There were two sessions, the morning session was for clerks and the afternoon session was for councillors.

**18. Meetings attended:** The Chairman reported that great progress had been made during informal meetings between the parish council and the village hall committee. Village Hall annual accounts had now been received and the village hall committee would supply a copy of the hall insurance. It was noted that part of the agreement between the parish council and the village hall detailed representation on the village hall committee of local groups, some of which were defunct.

**19. Reports of Parishioners and parish issues:** A councillor asked when the Arbor Tree would be pollarded, and the Chairman replied that Council had a 3-year pruning plan and the next pruning was due in the winter of 2019/20.

**20. Next Meetings:** Mondays 25<sup>th</sup> February, 25<sup>th</sup> March, 29<sup>th</sup> April 2019.

**The meeting closed at 9pm.**

Chairman Signed:

Date: