

Minutes of Hopesay Parish Council

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Parish Council Meeting Monday 28th JUNE 2021, held in Aston on Clun Village Hall, 7.30pm

Present: Cllrs. R Loynes, J Bowers, I Alebon, G Fryer.

Absent: Cllrs R Fowler, S Hingston, T Record.

In attendance: Unitary Councillor H Luff.

Clerk: Mrs M Gwilliam.

1. Apologies for Absence: Cllrs Hingston, Record; and Fowler.

2. Co-option of Councillors (and Acceptances of Office): None.

3. Declarations of i) Disclosable Pecuniary and ii) Personal Interests, and written requests for dispensations: Cllr Alebon declared a Pecuniary Interest in a planning application under agenda item 6.

4. Minutes of the Parish Council Annual Meeting 24th May 2021: With the insertion of the word “annual” in the title, the minutes were approved, and the Chairman was authorised to sign them as an accurate record. **Resolved.**

5. Public Participation: No members of the public present

6. Planning: New applications: 21/02183/FUL, Wayside Cottage, Craven Arms Road, Aston, erection of single storey extension and alterations to existing holiday let unit. Council **resolved** to support the application on the understanding that the Ecologist’s report observations and recommendations were followed (i.e bat survey carried out, bats were protected etc).

Enforcements: 21/07680/ENF, Tadmor Farm, Hopesay, Alleged breach of Planning Control in relation to planning permission 20/02434/AGR – usage. Councillors wished to know why public comments for the related planning application 21/01630/FUL were still being allowed as the deadline for submission had passed.

21/07940/ENF, The Marshs, Red Lane, Hopesay, alleged breach of Planning Control in relation to condition 10 re planning permission SS/1/09/21621/F. Details were not visible on the planning portal and so neither the clerk nor any councillor knew what the enforcement condition was.

7. Unitary Councillor Report: Cllr Luff reported that the Local Plan should be going to Cabinet in July, and that work continues on road patching.

8. Updates from previous minutes, Clerk’s report: The speed indicator signs grant application was in progress but had not yet been submitted. There were criteria and conditions to meet. Shropshire Council had responded giving the go ahead to speed indicator signs but were unable to offer any funding.

9. Hall/Shop Lease Update: Council was informed of the details of progress, agreement between the Shop and the Hall on specific terms was being finalised. The Council’s solicitor had sent a Deed of Variation to the Hal’s solicitor but final agreement between the Hall and the Shop had to be reached first.

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9x. BT payphone box closure consultation: 3 phone boxes were on the latest BT list of proposed closures: Longmeadow End, Aston on Clun, and Round Oak. Council agreed that, while there was little or no mobile phone coverage in the parish, it would object to any removal of payphones in the parish. **Resolved**.

10. Aston Green: Council **resolved** to accept Bucknell Nurseries quote for repairing the fence between Aston Green and the Forge garage as the contractor could do the job quickly and it was now urgent. Council also **resolved** to accept Bucknell Nurseries quote for replacing the fence poles along the track and round the lower field, as the contractor indicated that this job would also be completed before autumn. The Chairman had discussed the overgrown copse next to the Forge garage with Mr Champion, and it was hoped that work to coppice and cut back some of the overgrowth could be undertaken this autumn.

11. Correspondence: Various bulletins, newsletters and other correspondence circulated to Councillors. SALC had sent an introduction to the new South Shropshire Area Committee, but no councillor was able to volunteer as Council's representative. Temporary road closures: 3 - 4 July Clun road Craven Arms road dressing, 5 - 9 July Long Lane Level Crossing, Aston on Clun (Craven Arms rd.) 26th July, new water connection.

12. Right of Way issue: The P3 Co-ordinator Mr D Evans had submitted a report on the blocked Right of Way along the Clun riverside. Shropshire Council had been informed but as yet no action had been taken. Hopesay Parish Council **resolved** to formally request Shropshire Council to take action to remove the blockages under the Highways Act 1980, Section 130 Protection of public rights.

13. Risk Register: It was suggested that although none of the risks required urgent or annual review this month, Council should review the next risk due for review. Council accordingly reviewed risk 1, and found that the existing controls were sufficient. It was noted that there was a risk assessment template for working on Aston Green in the machinery shed.

14. Finance: The RFO presented the May Bank reconciliation previously circulated. There were no unexplained variances. Council noted the bank reconciliation. **Resolved**.

INVOICES to PAY:

Voucher	Name	for	Budget (from)	£amount	Cheque
13	Meg Gwilliam	Net salary, & home working expenses allowance	Salary 426.50 Office admin 26.00	452.50	SO
14	HMRC	PAYE tax on salary	Salary tax	75.60	100717
15	Paul/Rosanne Sweetland	Teak oil for Arbor Tree bench and table	Arbor Tree £19.33	£23.20 inc £3.87 VAT	100718
16	Shropshire Council	Electricity annual charge	Footway Light & Arbor Tree £42.74	£51.29 inc VAT	100719
17	Ditton Services	Grass cutting monthly instalment	Aston Green 203	243.60 (VAT 40.60)	SO

Council resolved to accept the Finance Report and to authorise all payments as listed.

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15. Annual Return: 1) Hopesay Parish Council received and accepted the previously circulated Internal Auditor's personal report letter. Council had achieved an excellent report, and councillors and the Clerk were praised for their hard work and diligence.

15.2.1) Council received and noted the AGAR Annual Internal Audit report. **Resolved**.

15.2.2) Council approved the Annual Governance Statement (AGAR Section 1). **Resolved**.

15.2.3) Council then approved the Accounting Statements (AGAR Section 2) previously prepared and signed by the RFO. **Resolved**.

15.2.4) Council **resolved** to approve the Certificate of Exemption.

15.3) Council then **resolved** to authorise the Chairman and Clerk to sign the Annual Governance Statement and the Chairman to sign the Accounting Statements.

15.4) Council noted the dates set by the RFO for the public inspection period and exercise of public rights. **Resolved**.

15.5) Council authorised the RFO and the Chairman to sign the Certificate of Exemption. **Resolved**.

The RFO informed Council that the Certificate of Exemption would be sent to the External Auditor, and all relevant documentation including the notice of public rights would be published on the Parish Council website, on 29th and 30th June.

16. Meetings attended: Cllr Fryer informed the meeting that he was attending a series of Planning training sessions and had also attended some Shropshire Council Planning Committee meetings as a member of the public and was finding them very interesting and informative. Council expressed its thanks to Cllr Fryer for doing the research and training.

17. Reports of Parishioners and parish issues: Future agenda item, Jubilee Tree for the parish.

18. Next Meeting: Mondays 26th July, 23rd August, 18th October 2021. Council **resolved** to cancel the September meeting.

The Chairman closed the Meeting at 8.50pm.

Chairman Signed:

Date: