

# Hopesay Parish Council

## All members of the Council are hereby summoned to attend

for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Email: [clerk@hopesayparishcouncil.org.uk](mailto:clerk@hopesayparishcouncil.org.uk) Website: <http://www.hopesayparishcouncil.org.uk/>

A meeting of HOPESAY PARISH COUNCIL which will be a VIRTUAL meeting using ZOOM will be held on MONDAY 9<sup>th</sup> NOVEMBER 2020 at 7:30 pm

## ZOOM DETAILS for MEMBERS of the PUBLIC

<https://us02web.zoom.us/j/83416202593>

Meeting ID: 834 1620 2593

*Signed by Clerk: Mrs Meg Gwilliam*

## A G E N D A

- 1 **APOLOGIES FOR ABSENCE:**
- 2 **CO-OPTION of NEW COUNCILLORS:** To co-opt new councillors and receive Declarations of Acceptance of Office
- 3 **DECLARATIONS OF INTEREST:** to receive a) declarations of disclosable pecuniary interests; b) declarations of other interests; c) to note outcome of any written dispensation requests
- 4 **MINUTES OF MEETINGS:** To approve the minutes of the parish council meeting on 12<sup>th</sup> October 2020.
- 5 **PUBLIC PARTICIPATION:** To allow members of the public to address the meeting in relation to the business to be transacted at the meeting (up to 15 minutes session, up to 3 minutes per individual)
- 6 **PLANNING:** No new applications:
- 7 **UNITARY COUNCILLOR REPORT:** To receive a Unitary Councillor report
- 8 **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report:** re post office van
- 9 **ASTON GREEN:** To receive any updates.
- 10 **ARBOR TREE, & ENCLOSURE:** To receive a review on the Enclosure project.
- 11 **PARISH COUNCIL NOTICEBOARD at VILLAGE HALL:** To consider installing a traditional lockable parish council larger noticeboard.
- 12 **CORRESPONDENCE:** Temporary road closures Broome road 19 – 21 Nov, 21 – 23 Dec
- 13 **RISK REGISTER rolling review:** To review risks 5, 7, and new risk 12, or as required.

# Hopesay Parish Council

## All members of the Council are hereby summoned to attend

for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Email: [clerk@hopesayparishcouncil.org.uk](mailto:clerk@hopesayparishcouncil.org.uk) Website: <http://www.hopesayparishcouncil.org.uk/>

- 14 **GDPR**: To adopt a Data Management and Audit Policy, and a Subject Access Policy
- 15 **SHROPSHIRE GARDEN PARTY**: Nominations for the Lord Lieutenant's garden party
- 16 **FINANCE**: To receive the Finance Report: bank reconciliation; and Invoices to pay: staff salary/tax /home working allowance £525.89p, grass cutting £243.60p, Training SALC £30.00p, Topographic Land Survey £570.00p
- 17 **DRAFT BUDGET**: To receive and consider a first draft 2021 budget
- 18 **MEETINGS ATTENDED**: To receive brief reports of meetings attended.
- 19 **REPORTS of PARISHIONERS and PARISH ISSUES**: For information only or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda.
- 20 **NEXT MEETING**: Monday 7<sup>th</sup> December 2020.