

# Hopesay Parish Council

**All members of the Council are hereby summoned to attend**

for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Email: [clerk@hopesayparishcouncil.org.uk](mailto:clerk@hopesayparishcouncil.org.uk) Website: <http://www.hopesayparishcouncil.org.uk/>

A meeting of HOPESAY PARISH COUNCIL which will be a VIRTUAL meeting using ZOOM will be held on MONDAY 12<sup>th</sup> OCTOBER 2020 at 7:30 pm

**ZOOM DETAILS for MEMBERS of the PUBLIC**

<https://us02web.zoom.us/j/84535082661>

**Meeting ID: 845 3508 2661**

*Signed by Clerk: Mrs Meg Gwilliam*

## **A G E N D A**

- 1 **APOLOGIES FOR ABSENCE:**
- 2 **DECLARATIONS OF INTEREST:** to receive a) declarations of disclosable pecuniary interests; b) declarations of other interests; c) to note outcome of any written dispensation requests
- 3 **MINUTES OF MEETINGS:** To approve the minutes of the parish council meetings, on 14<sup>th</sup> September 2020.
- 4 **PUBLIC PARTICIPATION:** To allow members of the public to address the meeting in relation to the business to be transacted at the meeting (up to 15 minutes session, up to 3 minutes per individual)
- 5 **VILLAGE HALL SOAKAWAY:** To consider the Village Hall's proposal for a new soakaway
- 6 **PLANNING:** New applications: 20/03467/FUL, 20/03611/VAR, both Wayside, Craven Arms rd, Aston; change of use of storage shed; and removal of certain conditions.
- 7 **UNITARY COUNCILLOR REPORT:** To receive a Unitary Councillor report
- 8 **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report:**
- 9 **ARBOR TREE, & ENCLOSURE:** To receive an update on the Enclosure project.
- 10 **ASTON GREEN:** To receive any updates.: Topographic survey; plus the lower field will receive an end of season topping.
- 11 **GRANTS:** To consider grant applications and award small grants.

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- 12 **TO RECEIVE A REPORT**: to receive Cllr Cole's report on the Community Funding training.
- 13 **PARISH PLAN**: To consider if, when, and how to commence a review of the parish plan.
- 14 **FINANCE**: To receive the Finance Report: bank reconciliation; 2<sup>nd</sup> quarter budget monitoring report; and Invoices to pay: staff salary/tax /home working allowance and back pay £p, grass cutting £p, Annual Zoom subscription £106.47p, Payroll service £53.10p, Rotary Engineering £1,134 Arbor Tree enclosure project, ICO annual fee £40.  
  
To authorise the setting up of a Direct Debit to pay the ICO annual fee, saving £5.
- 15 **GDPR**: To receive a GDPR Data Audit report, and GDPR review
- 16 **RISK REGISTER rolling review**: To review risks as required.
- 17 **CORRESPONDENCE**: including various surveys and consultations  
  
Temp. road closures: Mill Street Aston circa 16 Oct; Broome junction to Rowton 26-28 Oct.
- 18 **TRAINING**: To authorise the Clerk's attendance at the Procurement and Contracts SALC Zoom training session 3<sup>rd</sup> December at a cost of £30
- 19 **MEETINGS ATTENDED**: To receive brief reports of meetings attended.
- 20 **REPORTS of PARISHIONERS and PARISH ISSUES**: For information only or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda.
- 21 **NEXT MEETING**: Monday 9<sup>th</sup> November 2020.