

# Hopesay Parish Council

## All members of the Council are hereby summoned to attend

for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Email: [clerk@hopesayparishcouncil.org.uk](mailto:clerk@hopesayparishcouncil.org.uk) Website: <http://www.hopesayparishcouncil.org.uk/>

A meeting of HOPESAY PARISH COUNCIL which will be a VIRTUAL meeting using ZOOM will be held on MONDAY 20<sup>th</sup> JULY 2020 at 7:30 pm

## ZOOM DETAILS for MEMBERS of the PUBLIC

To join the Zoom Council meeting, please email the Chairman Cllr Rob Loynes:

[cllr.loynes@hopesayparishcouncil.org.uk](mailto:cllr.loynes@hopesayparishcouncil.org.uk)

who will contact you prior to the meeting with full details of how to attend.

*Signed by Clerk: Mrs Meg Gwilliam*

## A G E N D A

- 1 **APOLOGIES FOR ABSENCE:**
- 2 **DECLARATIONS OF INTEREST:** to receive a) declarations of disclosable pecuniary interests; b) declarations of other interests; c) to note outcome of any written dispensation requests
- 3 **MINUTES OF MEETING:** To approve the minutes of the parish council meeting 22<sup>nd</sup> June 2020.
- 4 **PUBLIC PARTICIPATION:** To allow members of the public to address the meeting in relation to the business to be transacted at the meeting (up to 15 minutes session, up to 3 minutes per individual)
- 5 **PLANNING:** No new applications.
- 6 **UNITARY COUNCILLOR REPORT:** To receive a Unitary Councillor report
- 7 **COMMUNITY SHOP and VILLAGE HALL LEASE:** To discuss and consider a leasing arrangement between the Hall and the Shop in place of the current occupational licence.
- 8 **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report:** to receive any updates
- 9 **ARBOR TREE, & ENCLOSURE:** To receive a progress report on the Enclosure project.  
To agree to engage an Arboricultural Consultant to investigate the sap leak.
- 10 **ASTON GREEN:** To receive an update and to agree any necessary actions to progress the management plan.
- 11 **CORRESPONDENCE:** including. Temp. road closures Clun road Craven Arms 15 – 21 July 9am – 4pm; Broome road 12 August; Long Lane crossing 27<sup>th</sup> Sept 1pm – 8pm; Clun rd Longmeadow End 6 Oct.
- 12 **CODE of CONDUCT CONSULTATION:** To consider and agree Council's responses to the LGA's new model Code of Conduct consultation.

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13 **TRIAL BIKE ACTIVITY NOISE in HOPESAY PARISH:** To discuss reports / concerns and consider what if any action is required

14 **FINANCE:** To receive the Finance Report: Revised Budget, Budget Monitoring Report, bank reconciliation; and **Invoices to pay:** staff salary/tax /home working allowance £552.25p, grass cutting £243.60p, Zoom subscription £14.39p, lower field grass topping £30, annual footway lighting £19.06p, TP Jones payroll services £53.10p, Arbor Tree enclosure improvement project woodworking invoice £2,632.

To note that the Certificate of Exemption has been sent to the External Auditor; and the Annual Governance and Accountability Return, and the Notice of the Public's Right to Inspect, and all other required information, has been published on the website in accordance with legislation.

15 **STANDING ORDERS:** To approve minor revisions to Standing Orders.

16 **RISK REGISTER rolling review:** To review risks 1 & 6, others as required.

To consider the impact of the Covid 19 pandemic restrictions on Council's representation of its electorate and the electors' ability to contact and speak to Council about their concerns and issues, and any problems in attending remote council meetings.

17 **MEETINGS ATTENDED:** To receive brief reports of remote meetings attended.

18 **REPORTS of PARISHIONERS and PARISH ISSUES:** For information only or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda.

19 **AUGUST MEETING:** To consider a proposal not to meet in August this year.

20 **NEXT MEETING:** Monday 17<sup>th</sup> August or Monday 14<sup>th</sup> September 2020.