

Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

An ordinary meeting of HOPESAY PARISH COUNCIL will be held at
Aston on Clun Village Hall at 7:30 pm on MONDAY 24th FEBRUARY 2020

Signed by Clerk: Mrs Meg Gwilliam

A G E N D A

- 1 **APOLOGIES FOR ABSENCE:**
- 2 **DECLARATIONS OF INTEREST:** to receive a) declarations of disclosable pecuniary interests; b) declarations of personal/other interests; c) to note outcome of any written dispensation requests
- 3 **MINUTES OF MEETING:** To approve the minutes of the parish council meeting 20th January 2020.
- 4 **PUBLIC PARTICIPATION:** To allow members of the public to address the meeting in relation to the business to be transacted at the meeting (up to 15 minutes session, up to 3 minutes per individual)
- 5 **PLANNING:** New applications: 20/00033/FUL, proposed residential development NE Railway Terrace Broome, erection 1 dwelling following demolition of existing outbuildings, package treatment plant.

20/00205/TCA, Arbor Tree Aston on Clun, cyclical tree pruning.

20/00324/TCA, St Mary's Church, Hopesay, to fell 1 Cypress; & reduce crown by approx. 10% and no more than 2m of 1 Ornamental Acer.

Enforcement: 18/06112/ENF, Tadymor Farm Hopesay; ongoing.
- 6 **UNITARY COUNCILLOR REPORT:** To receive a Unitary Councillor report
- 7 **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report:** to receive any updates
- 8 **ARBOR TREE, & ENCLOSURE:** To receive an update on the Enclosure project.
- 9 **ASTON GREEN:** To receive an update on the management plan and consider actions.

Mole control action report.

To receive an update on the purchase of the waste bin.
- 10 **CORRESPONDENCE:** including temporary road closures at Broome Rd and Long Lane in March, and Clun to Newcastle 18 – 28 February due to landslip.
- 11 **FINANCE:** To receive a bank reconciliation, and Finance Report including Invoices to pay: staff salary/tax /home working allowance £492.32p, grass cutting Ditton Services £243.60p incl VAT, website & email hosting Vision ICT £279.60p incl VAT, mole control at Aston Green Bullseye £100, waste bin for Aston Green Glasdon £304.10p incl VAT.

To authorise additional bank signatories

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- 12 **RISK REGISTER rolling review**: To review risks as required.
- 13 **DATA RETENTION POLICY, Planning Archive paper**: To adopt a Data Retention Policy,
To agree actions on planning archives
- 14 **VE/VJ Day Lamp post poppies**: To agree to purchase lamp (or other) post waterproof plastic poppies for VE/VJ day at a cost of £3 per poppy
- 15 **ACCESSIBILITY STATEMENT**: To agree the cost of £45 + VAT for Vision ICT Accessibility Statement provision
- 16 **ARBOR TREE MANAGEMENT PLAN, PRUNING QUOTES**: To re-visit the existing Management Plan in light of the received AONB comments;
To agree on a short pruning/shredding specification to issue to contractors for clarity and ease of comparison, and
To discuss whether to obtain re-quotes based on the above specification,
Or to consider the existing quotes of £725, £509, and £400
- 17 **ANNUAL PARISH MEETING**: Chairman has set a date, Monday 4th May. To agree actions
- 18 **MEETINGS ATTENDED**: To receive brief reports of meetings attended.
- 19 **REPORTS of PARISHIONERS and PARISH ISSUES**: For information only or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda.
- 20 **NEXT MEETING**: Monday 30th March 2020.