

Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

An ordinary meeting of HOPESAY PARISH COUNCIL will be held at
Aston on Clun Village Hall at 7:30 pm on MONDAY 15th JULY 2019

Signed by Clerk: Mrs Meg Gwilliam

A G E N D A

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**: to receive a) declarations of disclosable pecuniary interests; b) declarations of personal/other interests; c) to note outcome of any written dispensation requests
- 3 **MINUTES OF MEETING**: To approve the minutes of the parish council meeting 17th June 2019.
- 4 **UNITARY COUNCILLOR REPORT**: To receive a Unitary Councillor report
- 5 **PUBLIC PARTICIPATION**: To allow members of the public to address the meeting in relation to the business to be transacted at the meeting (up to 15 minutes session, up to 3 minutes per individual)
- 6 **ASTON GREEN**: To receive a summary from Mr John Campion on the creation of Aston Green and subsequent ongoing maintenance requirements; and to receive a suggested text for the interpretation board for the reed bed.

To consider any actions needed in light of the report.
- 7 **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report**: to receive any updates
- 8 **PLANNING**: No new applications

Enforcement 18/06112/ENF, Tadymor Farm Hopesay; ongoing.
- 9 **REVIEW of POLLING STATIONS**: To respond to Shropshire Council's review of Polling Stations
- 10 **CHAIRMAN's REPORT on APM**: To consider the report of the Annual Parish Meeting and to decide on actions.
- 11 **ANNUAL REVIEWS**: To review Council's a) Complaints Policy & Procedure, b) Bullying & Harassment Policy, and c) Publication Scheme
- 12 **ASSETS REGISTER**: To complete inspections of assets, and to decide on actions.
- 13 **ARBOR TREE, & ENCLOSURE**: To consider and agree on intended proposals for improvements following the site inspection, with a view to their being publicised in September.
- 14 **CORRESPONDENCE**: no correspondence of note which is not already on agenda

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- 15 **FINANCE**: To receive a Finance Report, bank reconciliation, and budget monitoring report for 1st quarter. Invoices to pay: staff salary/tax /home working allowance £492.12p, grass cutting £243.60p, payroll services £53.10p.
- 16 **RISK REGISTER rolling review**: To review risks as required.
- 17 **RESERVES POLICY REVIEW**: To approve minor revisions
- 18 **TRAINING**: To authorise the attendance of the clerk and councillors at the SALC website accessibility training event on 30th October 2019, at a cost of £27 each.
- 19 **MEETINGS ATTENDED**: To receive brief reports of meetings attended.
- 20 **REPORTS of PARISHIONERS and PARISH ISSUES**: For information only or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda.
- 21 **NEXT MEETING**: Mondays 19th August, 16th September, 21st October 2019.