

Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

An ordinary meeting of HOPESAY PARISH COUNCIL will be held at Aston on Clun Village Hall at 7:30 pm on **MONDAY 29th APRIL 2019**

Signed by Clerk: Mrs Meg Gwilliam

A G E N D A

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**: to receive a) declarations of disclosable pecuniary interests; b) declarations of personal/other interests; c) to note outcome of any written dispensation requests
- 3 **MINUTES OF MEETING**: To approve minutes of the parish council meeting, 25th March 2019.
- 4 **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report**: to receive any updates
- 5 **UNITARY COUNCILLOR REPORT**: To receive a Unitary Councillor report
- 6 **PUBLIC PARTICIPATION**: To allow members of the public to address the meeting in relation to the business to be transacted at the meeting (up to 15 minutes session, up to 3 minutes per individual)
- 7 **PLANNING**: reconsultation / amendment 19/00218/FUL, proposed dwelling etc Hopesay, temporary siting static caravan

Enforcement 18/06112/ENF, Tadymor Farm Hopesay; ongoing.
- 8 **INTERNAL AUDIT**: To receive and consider proposals for internal audit.
- 9 **ASTON GREEN**: To note contractor VAT registered. To discuss 2019 requirements
- 10 **ARBOR TREE, ARBOR DAY, & ENCLOSURE**: To receive updates
- 11 **GRANT POLICY**: To approve application form
- 12 **CORRESPONDENCE**: incl. local bus service consultation, litter picking schemes
- 13 **ANNUAL PARISH MEETING**: To decide on the displays at the meeting and to authorise refreshments and other costs.
- 14 **FINANCE**: To receive a Finance Report, bank reconciliation, monitoring report, summary of receipts and payments, and Invoices to pay: staff salary/tax /home working allowance £492.12p, grass cutting £243.60 (incl VAT), APM publicity £55.

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- 15 **ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN**: To receive the draft AGAR return, AGAR bank reconciliation & statement of variances. To note the dates fixed for public inspection of accounts. To confirm that Council can say yes to the governance statements subject to a clean internal audit. To agree to approve the AGAR accounts subject to a clean internal audit. To authorise the RFO to submit the AGAR and supporting documentation to the Internal Auditor. To agree the aim of submitting an Exemption Certificate from the limited assurance review.
- 16 **TRAINING**: To authorise attendance for clerk and councillors at the SALC Planning & CIL training session Friday 7th June 2019, at £27 per attendee
- 16 **ASSETS REGISTER**: To receive & consider inspection updates.
- 17 **RISK REGISTER rolling review**: To review risks as required.
- 18 **INSURANCE RENEWAL**: To note insurance renewal is due on 1st June. The Clerk has obtained various quotes – to consider how these are to be evaluated.
- 19 **MEETINGS ATTENDED**: To receive brief reports of meetings attended.
- 20 **REPORTS of PARISHIONERS and PARISH ISSUES**: For information only or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda.
- 21 **NEXT MEETING**: Mondays 20th May Annual Meeting of the Parish Council), 17th June 2019.

**The 2019 Annual Parish Meeting will
be held on Wednesday 8th May**

In Aston on Clun Village Hall