

Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

An ordinary meeting of HOPESAY PARISH COUNCIL will be held at Aston on Clun Village Hall at 7:30 pm on MONDAY 25th MARCH 2019

Signed by Clerk: Mrs Meg Gwilliam

A G E N D A

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**: to receive a) declarations of disclosable pecuniary interests; b) declarations of personal/other interests; c) to note outcome of any written dispensation requests
- 3 **MINUTES OF MEETING**: To approve minutes of the parish council meeting, 25th February 2019.
- 4 **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report**: to receive any updates
- 5 **UNITARY COUNCILLOR REPORT**: To receive a Unitary Councillor report
- 6 **PUBLIC PARTICIPATION**: To allow members of the public to address the meeting in relation to the business to be transacted at the meeting (up to 15 minutes session, up to 3 minutes per individual)
- 7 **PLANNING**: New application 19/00613/FUL, proposed residential development 4 dwellings 2 detached garages, on land south of Clun road, Aston on Clun village

Enforcement 18/06112/ENF, Tadymor Farm Hopesay; ongoing.
- 8 **REVIEW of INTERNAL AUDIT**: To agree to carry out a review of the effectiveness of Council's internal audit arrangements, as recommended in the Practitioners' Guide.
- 9 **ASTON GREEN**: To receive an update
- 10 **ARBOR TREE & ENCLOSURE**: To agree next steps
- 11 **GRANT POLICY**: To adopt a Grant Policy, procedure, and application form for 2019 -2020
- 12 **CORRESPONDENCE**: incl. temporary road closures – School Bank Aston on Clun 8 – 10 April, Long Lane Level Crossing 20 – 21 April
- 13 **ANNUAL PARISH MEETING**: To authorise the printing and distribution of a leaflet publicising the meeting. To decide on the displays at the meeting and to authorise printing and other costs.
- 14 **FINANCE**: To receive a Finance Report, bank reconciliation, and Invoices to pay: staff salary/tax /home working allowance £462.21p, grass cutting & path clearing £593, clerk expenses £20, SALC training £108.

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- 15 **ASSETS REGISTER REVIEW**: To review Council's Assets Register, and to allocate inspection duties.
- 16 **RISK REGISTER rolling review**: To review risks as required.
- 17 **MEETINGS ATTENDED**: To receive brief reports of meetings attended.
- 18 **REPORTS of PARISHIONERS and PARISH ISSUES**: For information only or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda.
- 19 **NEXT MEETING**: Mondays 29th April, 20th May, 17th June 2019.
- 20 **TO EXCLUDE MEMBERS OF PRESS AND PUBLIC**: To resolve that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting on the grounds the business involves the likely disclosure of exempt information as defined in the Acts.
- 21 **STAFFING MATTERS**: To approve the implementation of the nationally agreed salary award, to consider pay scale recommendations.

**The 2019 Annual Parish Meeting will
be held on Wednesday 8th May**

In Aston on Clun Village Hall