

# Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

A MEETING of HOPESAY PARISH COUNCIL will be held at  
Aston on Clun Village Hall at 7:30 pm on **MONDAY 17<sup>th</sup> NOVEMBER 2025**

Signed by Clerk: *Mrs Meg Gwilliam* CiLCA

## A G E N D A

1. **APOLOGIES FOR ABSENCE:** (*Attendance Register will be passed round*)
2. **DECLARATIONS OF INTEREST and written requests for dispensations:** to receive a) declarations of disclosable pecuniary interests; b) declarations of personal interests; c) to note outcome of any written dispensation requests
3. **MINUTES OF MEETINGS:** To resolve to approve as an accurate record the minutes of the parish council meeting held 13<sup>th</sup> October 2025.
4. **PUBLIC PARTICIPATION:** To allow members of the public to address the meeting in relation to business to be transacted at the meeting (total session up to 15 minutes, up to 3 minutes per person)
5. **UNITARY COUNCILLOR REPORT:** To receive a report from Unitary Councillor
6. **SHROPSHIRE COUNCIL 'A NEW WAY OF WORKING' MEMORANDUM:** To consider the contents of the email from Shropshire Council and whether to sign the Memorandum of Understanding as requested by Shropshire Council
7. **PLANNING:** New applications: 25/04173/TCA, 20 Aston Hall, fell 1 pear & 1 birch, & replace with alternative species.  
25/04032/FUL, Proposed dwelling west of Blacksmiths Cottage Broome, erection of self-build dwelling and detached outbuilding, installation of package (sewage) treatment plant and air source heat pump  
25/03940/OHL, Land at the Cabin, Hopesay, replace existing 15kVA transformer with 50kVA transformer.  
Refused: 25/03189/FUL, Menage View Craven Arms Rd, erection of extension.
8. **ASTON on CLUN COMMUNITY SHOP REPLACEMENT BUILDING:** To agree Terms and Conditions (TOR) for the Working Party; to appoint a councillor shop liaison representative; in preparation / in case the project goes ahead
9. **FLOODING UPDATE on measures / status:** To receive updates on correspondence and discussions with Shropshire Council and others.
10. **CHAIR'S REPORT / CLERK'S REPORT:**
11. **NATIONAL TRUST HOPESAY HILL:** Woodland Management plan, to comment

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12. **CORRESPONDENCE**: various bulletins, newsletters, information sheets including SSALC meeting 1<sup>st</sup> December, Shropshire Council 'New Way of Working' Memorandum, new design guidance documents consultation to 14 Jan 26, Shropshire Council new planning guidance note, Digital Switchover awareness campaign, Shropshire Council Elections Re-charge notification (£125), Food Resilience.  
  
Temporary parish road closures: Hopesay road between Hopesay & Aston, 18<sup>th</sup> November, and 22<sup>nd</sup> January 2026, Openreach replacing BT poles. Hopesay – Basford, 29<sup>th</sup> January, replacing BT pole. 30<sup>th</sup> November Aston – Broome, Severn Trent repairs to infrastructure.
13. **ASSET REGISTER**: To receive reports on conditions of assets
14. **GRANTS**: To award small grants to parish or local area projects, including £100 towards flags for Arbor Tree Festival Committee; £100 Heart of Wales Line trail
15. **ASTON GREEN**: To receive updates on Silt Trap status and agree next steps. To receive an update on orchard trees and agree purchase of replacements (approx. £60 - £80 per tree, up to £100 per tree)  
  
To **resolve** to approve the use of Aston Green on 31<sup>st</sup> May for Arbor Day 2026  
  
*Standing item*: To receive, record, and consider any reports of anti-social behaviour or concerning situations occurring at Aston Green / Village Hall car park, in the evenings or at other times.
16. **FINANCE**: To receive and accept the Finance report. To receive and accept a Bank Reconciliation.  
  
To consider a first draft budget for 2026 2027. To discuss and make suggestions and amend, with a view to final consideration and adoption at the December meeting.  
  
To resolve to approve invoices to pay: staffing costs £767.55p, Ditton Services grass cutting £340.99p, ICO annual Data Protection fee £52 (Direct Debit, increase from previous years), C&L Drainage £774 (paid, retrospective authorisation), J Campion meadow mowing £90
17. **RISK REGISTER rolling review**: To review Risks 5, 8, and 10.
18. **POLICIES**: To review Council's Equal Opportunities Policy. To adopt a Press and Media Policy.
19. **MEETINGS ATTENDED**: To receive brief reports if not already given, of meetings and/or training attended.
20. **REPORTS of PARISHIONERS ISSUES, FUTURE AGENDA ITEMS**: For information or routine action by the clerk only. Matters requiring a Council decision will be added to a future agenda.
21. **NEXT MEETINGS**: Mondays 15<sup>th</sup> December 2025, and 26<sup>th</sup> January, 23<sup>rd</sup> February, 30<sup>th</sup> March 2026.