

Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

A MEETING of HOPESAY PARISH COUNCIL will be held at
Aston on Clun Village Hall at 7:30 pm on MONDAY 24th FEBRUARY 2025

Signed by Clerk: *Mrs Meg Gwilliam* CiLCA

A G E N D A

1. **APOLOGIES FOR ABSENCE:** (*Attendance Register will be passed round*)
2. **CO-OPTION OF NEW COUNCILLORS:** To **resolve** to co-opt new councillors, and to receive Declarations of Acceptance of Office
3. **DECLARATIONS OF INTEREST and written requests for dispensations:** to receive a) declarations of disclosable pecuniary interests; b) declarations of personal interests; c) to note outcome of any written dispensation requests
4. **MINUTES OF MEETINGS:** To **resolve to approve as an accurate record** the minutes of the parish council meeting held 9th December 2024. No meeting was held in January.
5. **PUBLIC PARTICIPATION:** To allow members of the public to address the meeting in relation to business to be transacted at the meeting (total session up to 15 minutes, up to 3 minutes per person)
6. **UNITARY COUNCILLOR REPORT:** To receive a report from Unitary Councillors
7. **PLANNING:** New applications: 25/00360/FUL, The Granary, Hopesay, replacement garage doors / use.
8. **CORRESPONDENCE:** including Hopesay road resurfacing cancelled by Shropshire Council.
Temporary parish road closures: road between B4368 & Kempton 5th – 7th May Severn Trent.
9. **ARBOR DAY, ARBOR TREE ENCLOSURE:** To **resolve** to approve the use of Aston Green for Arbor Day 25th May 2025

To consider and **resolve** to approve a request for the installation of a convex mirror at the Arbor Tree Enclosure to aid traffic turning right into Mill Street off the B4368
10. **CHAIR'S REPORT:** To receive a report from the Chair, including updates on Broome noticeboard, and **revised ANNUAL PARISH MEETING date of 10th April 2025**
11. **ASTON GREEN:** To receive any updates, including Silt Trap update, Hog Roast Village Hall parish event Sunday 13th July, Ludlow Brewery cycle race - date to be confirmed.

To **resolve** to approve erection of marquee and gazebos for the above parish event.
12. **HOPESAY PARISH play equipment Working Group (standing agenda item):** To receive an update on progress of the presentation for the AGM

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13. **STRENGTHENING STANDARDS CONSULTATION**: To **resolve** to approve Council's responses to the consultation.
14. **POLICY REVIEW**: To review the Reserves Policy.
15. **MANDATORY ANNUAL REVIEWS**: To review Council's Standing Orders, Financial Regulations, and Risks and Internal Controls.
16. **FINANCE**: To receive and accept the Finance report. To receive and accept a Bank Reconciliation. To **resolve** to retrospectively approve January invoices to pay: staffing costs £702.34p, Ditton Services grass cutting £333.40p, SLCC annual membership £150.00p, cleaning out the Silt Trap (D Nicholson) £168.00p, T P Jones LLP (payroll services) £58.50p. To **resolve** to approve February invoices to pay: staffing costs £702.34p, Ditton Services grass cutting £333.40p, clerk printing ink/stationery expenses £105.27p, Vision ICT annual website and email hosting £305.26p.
17. **CIL NEIGHBOURHOOD FUND PARISH PROJECT (standing agenda item)**: To receive any updates.
18. **RISK REGISTER rolling review**: To review Risk 7 (poor project planning); and Risk 9 (not enough councillors to be effective).

To **resolve** to issue a parish appeal (posters and leaflets) for eligible residents / electors to take come forward and stand for the office of parish councillor in the upcoming May election
19. **TRAINING**: To **resolve** to approve the Clerk's attendance at Preparing for Internal Audit training (£20).
20. **MEETINGS ATTENDED**: To receive brief reports not already given, of meetings or training attended.
21. **REPORTS of PARISHIONERS ISSUES, FUTURE AGENDA ITEMS**: For information or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda
22. **HOPESAY PARISH COUNCIL ANNUAL COUNCIL MEETING**:

To **resolve** to approve the date for the required **post-election Annual Meeting of the Parish Council, as 19th May 2025**.

To **resolve** to approve a **rescheduled June meeting date of 23rd June 2025**, and to cancel the ordinary meetings scheduled for 2nd June and 30th June.
23. **NEXT MEETINGS**: Monday 31st March, 28th April 2025.