

Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

A meeting of HOPESAY PARISH COUNCIL will be held at Aston on Clun Village Hall at 7:30 pm on MONDAY 22nd APRIL 2024

Signed by Clerk: Mrs Meg Gwilliam CiLCA

A G E N D A

1. **APOLOGIES FOR ABSENCE:** (*Attendance Register will be passed round*)
2. **CO-OPTION OF NEW COUNCILLORS:**
3. **DECLARATIONS OF INTEREST and written requests for dispensations:** to receive a) declarations of disclosable pecuniary interests; b) declarations of personal interests; c) to note outcome of any written dispensation requests
4. **MINUTES OF MEETINGS:** To resolve to approve as an accurate record the minutes of the parish council meeting held 25th March 2024.
5. **PUBLIC PARTICIPATION:** To allow members of the public to address the meeting in relation to business to be transacted at the meeting (total session up to 15 minutes, up to 3 minutes per person)
6. **UNITARY COUNCILLOR REPORT:** To receive a report from Unitary Councillors.
7. **CRAVEN ARMS RECYCLING CENTRE CLOSURE THREAT:** To resolve on Council's response to Shropshire Council's consultation.
To consider any other actions, such as contacting local media, leafletting the parish to urge responses,
8. **CHAIR'S REPORT:** To receive a report from the Chair. To discuss any actions and preparations for the Annual Parish Meeting (APM).
9. **PLANNING:** No new applications.
10. **ASTON GREEN:** To receive any updates.
To consider and approve the purchase of verge markers with removeable posts (£550 + installation) or other measure to restrict unauthorised parking on Aston Green. Budget, CIL NF Parish Project.
To note that the wet weather has had an adverse impact on grass cutting despite the best endeavours of the Contractor.
11. **CORRESPONDENCE:** including: introductory email from Damien Kelly, Policing Inspector for South Shropshire; and various bulletins and newsletters
Temporary parish road closures: none received

Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

12. **HOPESAY PARISH play equipment Working Group (standing agenda item)**: To receive any updates on progress
13. **FINANCE**: To receive and accept the Finance report. To receive and approve a year-end Bank Reconciliation, and a year-end Budget Monitoring Report. To receive a Statement of Reserves. To approve virements recommended by the RFO to tidy up budgets and Reserves for year-end.

To revise the 2024 2025 Budget to include a budget heading for the CIL NF Parish Project, to allow for continuance of the project.

To approve invoices to pay: staffing costs £676.13p, Ditton Services grass cutting £333.40p, SALC training £30.00p, T P Jones payroll service provider £58.50p, Clerk expenses £7.99p.
14. **AGAR (Annual Governance and Accountability Return)**: To receive a report on progress from the RFO. To receive a draft Section 2 Accounting Statements prior to submission to Internal Auditor. To receive a draft Summary of Receipts and Payments. To consider the Assertions in Section 1 prior to submission to the Internal Auditor.
15. **CIL Neighbourhood Fund Projects (standing agenda item)**: To review progress thus far, and to receive updates.
16. **RISK REGISTER rolling review**: To review risk 4.
17. **ASSETS REGISTER, INSURANCE VALUATIONS**: To approve the revised/updated Assets Register, including updated insurance valuations; to approve the purchase of asset tags 1 – 50 at a cost of £75; and to allocate councillors' inspections of various assets. To respond to the Insurance company's pre renewal questionnaire
18. **MEETINGS ATTENDED**: To receive brief reports of meetings or training attended.
19. **REPORTS of PARISHIONERS ISSUES, FUTURE AGENDA ITEMS**: For information or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda
20. **NEXT MEETINGS**: Mondays 20th May (Annual Meeting of the Parish Council),

24th June, 15th July, and 19th August 2024.

To note that the 2024 Annual Parish Meeting will take place on 16th May 2024