

Hopesay Parish Council

All members of the Council are hereby summoned to attend

for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Email: clerk@hopesayparishcouncil.org.uk

Website: <http://www.hopesayparishcouncil.org.uk/>

A meeting of HOPESAY PARISH COUNCIL will be held on **MONDAY 18th OCTOBER 2021**
In Aston on Clun Village Hall at 7:30 pm

A G E N D A

Signed by Clerk: Mrs Meg Gwilliam

- 1 **APOLOGIES FOR ABSENCE:** and to approve a reason for absence
- 2 **CO-OPTION of NEW COUNCILLORS:** To co-opt new councillors and receive Declarations of Acceptance of Office.
- 3 **DECLARATIONS OF INTEREST:** to receive a) declarations of disclosable pecuniary interests; b) declarations of other interests; c) to note outcome of any written dispensation requests
- 4 **MINUTES OF MEETINGS:** To approve the minutes of the parish council meeting on 23rd August 2021.
- 5 **PUBLIC PARTICIPATION:** To allow members of the public to address the meeting in relation to the business to be transacted at the meeting (up to 15 minutes session, up to 3 minutes per individual)
- 6 **PLANNING:**
 - 1) To **adopt** the draft Hopesay Parish Council Planning Protocol and Guidelines document, as circulated.
 - 2) To **agree** Council's response to the recently circulated request from Shropshire Council on their review of planning committee structures.
 - 3) **New applications:** 21/04545/TCA, Old Rectory Hopesay, crown raise by 4m and remove 'layered' trunk on west side of Western Red Cedar in Conservation Area.
 - 4) **Enforcement:** 21/07680/ENF, Tadyrnor Farm, Hopesay, Alleged breach of Planning Control in relation to planning permission 20/02434/AGR usage.
 - 5) **Granted:** 21/03911/FUL, Land at Old Smithy, Basford Bank, installation of a small domestic solar PV array within the property boundary. 21/03432/LBC, Broome Farm House, Broome, various works affecting Grade 2 listed building.
- 7 **UNITARY COUNCILLOR REPORT:** To receive a Unitary Councillor report
- 8 **CORRESPONDENCE:** including Shropshire Council's draft Shropshire Local Plan.
- 9a **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report:**

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9b CHAIRMAN'S REPORT:

10 PLATINUM JUBILEE: To approve a proposal for a leaflet, and a public meeting on a proposal to plant a little orchard with a 'quiet space bench' to commemorate the Queen's Platinum Jubilee

11 ASTON GREEN: To receive Aston Green updates

12 SPEED INDICATOR SIGNS - UPDATE: To approve recommendations with regard to a supplier, to agree next steps

13 POLICIES REVIEWS: To review the Data Retention Policy, the Equal Opportunities Policy, and the High Consequence Infectious Diseases Policy.

14 RISK REGISTER: To review Risk 5 on the Register, and to add any risks arising; and a quick look at risks 9 & 11 as per Risk Register guidelines.

15 FINANCE: To receive the Finance Report, Bank reconciliation, and to approve Invoices to pay: staff salary/tax /home working allowance Sept & Oct £525.89p x 2, grass cutting Sept & Oct £243.60p x 2, TP Jones Payroll services July - Sept £53.10p, J Campion Aston Green expenses £184.20p, Natural Gardener hay rakes £109.80p, ICO annual fee £35, WALC council meeting training £30.

To consider and decide whether to accept Western Power Distribution's offer of £117 one off payment instead of continuing to receive annual payments (currently £5.85p per annum)

16 GRANTS: To approve a proposal to 'roll over' the grants fund to next year and to publicise the grants widely throughout the parish to encourage take-up.

17 TRAINING: To authorise Cllr Hartas and the Clerk's attendance at SALC's Climate Change & Sustainability training on 28th October @ £30 per head. To retrospectively authorise Cllr Hartas attendance at Understanding Council Meetings on 16th October, @ £25.

18 RoW CLUN FOOTPATH: To receive an update

19 MEETINGS ATTENDED: To receive brief reports of meetings attended.

20 REPORTS of PARISHIONERS and PARISH ISSUES: For information only or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda.

21 NEXT MEETINGS: Mondays 15th November, 13th December 2021.