

# Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

The **ANNUAL** meeting of HOPESAY PARISH COUNCIL will be held at Aston on Clun Village Hall at 7:30 pm on **MONDAY 24<sup>th</sup> May 2021**

**DUE TO COVID RESTRICTIONS, ONLY 20 PERSONS CAN BE WITHIN THE HALL & this includes parish councillors and staff. Therefore, a maximum of 12 Members of the Public will be allowed in.**

**YOU MUST NOT ATTEND THIS MEETING IF YOU OR ANYONE IN YOUR HOUSEHOLD HAS COVID 19 SYMPTOMS, OR IF YOU HAVE BEEN IN CONTACT WITH SOMEONE WHO HAS SINCE DEVELOPED SYMPTOMS.**

**FACE COVERINGS MUST BE WORN (specific exemptions apply).  
YOU MUST FOLLOW INSTRUCTIONS ON USE OF HAND SANITISER, SOCIAL DISTANCING, etc.**

*Signed by Clerk: Mrs Meg Gwilliam*

## A G E N D A

- 1 **ELECTION OF CHAIR**: To elect a chairman for the coming year and to receive the Chairman's Declaration of Acceptance of office
- 2 **ELECTION OF VICE CHAIR**: To elect a Vice Chair for the coming year
- 3 **APOLOGIES FOR ABSENCE**:
- 4 **COUNCILLORS ACCEPTANCES OF OFFICE**: To receive Declarations of Acceptance of Office, and to issue Registers of Interests forms /or confirm interests are unchanged
- 5 **DECLARATIONS OF INTEREST and written requests for dispensations**: to receive a) declarations of disclosable pecuniary interests; b) declarations of personal interests; c) to note outcome of any written dispensation requests
- 6 **MINUTES OF MEETINGS**: To approve the minutes of the parish council meeting held 26<sup>th</sup> April 2021.
- 7 **REPRESENTATION on OUTSIDE BODIES**: Aston on Clun Village Hall Committee, to appoint/confirm a representative
- 8 **COMMITTEES & WORKING GROUPS (review/continuation of)**: None
- 9 **REVIEWS**: Subscriptions to SALC & SLCC. Policies will be reviewed at council meetings throughout the year as and when they are due.
- 10 **GENERAL POWER of COMPETENCE**: To resolve that Hopesay Parish Council meets the eligibility criteria relating to the electoral mandate and clerk, and is eligible to exercise the power
- 11 **UNITARY COUNCILLOR REPORT**: To receive a report from Unitary Councillors.
- 12 **UPDATES ON MATTERS FROM PREVIOUS MINUTES / Clerk's Report**:
- 13 **ASTON GREEN**: To receive an update on the management schedule for the year.

# Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

- 14 **PLANNING**: New applications: 21/01712/FUL, Hesterworth Hopesay, erection of outbuilding & associated works  
21/01910/FUL, Land at Broome Industrial Estate, erection of agricultural storage building  
21/01907/OUT, Proposed Self Build adj. Broome Industrial Estate, Broome, residential dwelling with package treatment plant and soakaway  
Enforcement: 21/07680/ENF, Tadymor Farm Hopesay, Alleged breach of Planning Control in relation to planning permission 20/02434/AGR - usage  
Granted: 20/04867/FUL & 20/04868/LBC, Malt House Cottage, Aston, installation of heat pump, works to replace doors, windows, etc, to Listed Building
- 15 **CORRESPONDENCE**: PCC grant for safer roads, see item 16. Nothing else of note.  
Road closures: 24 – 28 May Broome to Clungunford; 5 – 9 July Long Lane level crossing
- 16 **PCC GRANT FOR SAFER ROADS**: To approve grant application for Speed Indicator Signs
- 17 **FINANCE**: To receive the Finance report, bank reconciliation and to approve invoices to pay: staff salary/tax /home working allowance £525.89p, postage/printer inks £39.68p, insurance renewal £347.05p, grass cutting £243.60p.
- 18 **CODE OF CONDUCT**: To adopt the new Code of Conduct
- 19 **RISK REGISTER rolling review**: To consider adding any additional risks put forward; to re-commence the rolling review (risks 4, 8, 11), to discuss a councillor lead on this.
- 20 **MEETINGS ATTENDED**: To receive brief reports of meetings attended.  
To receive a report on the Annual Parish Meeting held remotely on 17<sup>th</sup> May 2021 and to note any actions required.
- 21 **REPORTS of PARISHIONERS ISSUES, FUTURE AGENDA ITEMS**: For information or routine action by the clerk only. Matters requiring a Council debate / decision will be added to a future agenda
- 22 **NEXT MEETINGS**: Mondays 28<sup>th</sup> June, 26<sup>th</sup> July, 23<sup>rd</sup> August, 20<sup>th</sup> September 2021.
- 23 **TO EXCLUDE THE PUBLIC**: To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public withdraw for the remainder of the meeting, and they are instructed to withdraw
- 24 **STAFFING MATTERS**: Chairman, Clerk's appraisal completed confirmation.  
To consider a proposal to compensate the Clerk for loss of annual leave