

Hopesay Parish Council Grant Application Form

The Parish Council welcomes applications from local groups. Small or informal local groups who may be unsure whether they are eligible for a grant are warmly encouraged to get in touch. **The Parish Council is keen to assist local projects and residents working to benefit the parish.**

Please read the Parish Council's policy and procedure for awarding grants before completing this form. You may use a continuation sheet where necessary. The Parish Council will pay particular attention to your description of how the grant will deliver clear and direct benefits to the parish.

Name of Organisation making the application	
Name and position/role of contact person	
Address, telephone number and email address of contact person	
Brief description of the organisation	
Is the organisation a registered charity? If yes please provide number	
Amount of grant applied for:	
What is the grant for and how will it directly benefit the parish?	
If the total of the project is more than the grant how will the rest be financed?	
Have you applied to any other body for a grant towards this project? If yes please give details	
Have you been turned down by any other body for this project? If yes please give details	

Please supply copies of your last year's (audited) accounts, minutes of your last AGM, and a copy of your current constitution or rules. Please contact the Clerk if you do not have any of these.

If your project involves getting in quotes/tenders, we might ask you to provide evidence (such as quotations) that the process been competitive. Please contact the Clerk for further information.

If you are having difficulty with this form, have any questions, or think you might need to submit additional documentation, please do not hesitate to contact the parish clerk:

clerk@hopesayparishcouncil.org.uk

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